# AGENDA Appointments Committee 02/12/2010

#### 1. Declaration

To receive any declaration of interest from any Member or Officer in respect of any item on the Agenda.

#### 2. Minutes

To submit, for confirmation, minutes of the meeting held on 27 October, 2010. **(Enclosure 'A')** 

### 3. Exclusion of the press and public

To consider adopting the following:-

"Under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting for the following item on the grounds that it may involve the likely disclosure of exempt information as defined in Paragraph 1, Part I of Schedule 12A of the said Act."

# 4. Staff appointments

**Housing and Social Services Department** 

Head of Service (Housing) Salary Scale up to £60,204

To interview the three short-listed applicants for the above post.

Copies of the Job Description, Person Specification and application forms are enclosed.

(Enclosure 'B')

## 5. Staff appointments

#### **Housing and Social Services Department**

(a) Head of Adult Services

Salary Scale: £44,454 - £48,918

To consider applications received for the above mentioned post and to select a shortlist of applicants.

Copies of the Job Description, Person Specification and application forms are enclosed.

(Enclosure 'C')

(b) Head of Childrens' Services Salary Scale: £44,454 - £48,918

To consider applications received for the above mentioned post and to select a shortlist of applicants.

Copies of the Job Description, Person Specification and application forms are enclosed.

(Enclosure 'CH')